

# MINUTES

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## Upper Lake County Water District

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Jan 12, 2021 6:00 p.m. | Meeting called to order by Dawn Binns

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### In Attendance

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The meeting was called to order at 6:02 and Dawn lead the flag salute. Directors present included Dawn Binns, Richard Simondi, Jackie Meri, Valerie Duncan and General Manager Rachelle Henry.

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### Approval of Agenda

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Richie m/m to approve the agenda, Valerie 2<sup>nd</sup>, Agenda was approved (4-0).

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### Closed Session

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No closed session

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### Public Comment

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No public

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### Consent Agenda

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Consent Agenda items are considered to be routine and non-controversial. They will be acted upon at one time without discussion. Any Board member may request that an item be removed from the Consent Agenda for later discussion.

- Approval of Minutes from previous meeting
- Review and authorize payment of expenses

Valerie m/m to approve minutes and payment of expenses, Valerie 2<sup>nd</sup> the motion, motion was approved (4-0)

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### General Managers Report

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- Rachelle presented her report.

Rich m/m to approve the General Managers report, Valerie 2<sup>nd</sup> the motion. Motion was approved (4-0)

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### Discussion and Action

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### New Business

1. Appointment of new board member Jan Brelsford was discussed. Jackie m/m to approve the appointment, Rich 2<sup>nd</sup> the motion, Jan's appointment was approved. (4-0)  
Valerie m/m to post the Board opening, Rich 2<sup>nd</sup>, Motion was approved (4-0)
2. Board of directors chair schedule – Jackie nominated Val for Chair, Dawn nominated Rich to vice-chair, and Jackie for secretary. Jackie m/m the nominees stand, Dawn 2<sup>nd</sup> the motion, motion was approved (4-0)

### Old Business

1. First St Bridge Project – No update, no action taken.

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### Items for Next Meeting

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1. Policy Reviews

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### Adjournment

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Valerie m/m to adjourn the meeting, Rich 2<sup>nd</sup> the motion, motion was approved (4-0) and Dawn adjourned at 6:40 until February 9, 2021.